

DOVE Workshop Course Provision September 2009/2010

DOVE Workshop is a Life Long Learning Centre based at the top of the Dulais Valley. We offer a wide variety of courses at all levels either here at DOVE or at one of our local Satellite Centres, and opportunities for volunteering and work experience. We have excellent facilities at the centre including Wireless Internet Connection, Computer Suite, Day Nursery, Café and a Branch of the South Wales Miners' Library.

If you require any further information on courses or the facilities please contact one of our friendly members of staff and:

"Be part of the learning journey."

Enrolment & Advice Week: Monday 14th - Friday 18th September 2009
10.00 am - 4.00 pm. Wednesday 16th September 2009 - 10.00 am - 7.00 pm.

If you require a copy of this Course Provision Brochure in Welsh or in larger print please contact us. Text only format via the website.

Disclaimer: Information contained in this Course Provision Brochure is correct at the time of going to print, however details advertised are subject to change.

Community Garden Project

Do you enjoy gardening, but want to learn more? Do you like working outdoors and would you like to grow vegetables? Would you like to learn to be "green"?

If you are interested in any of the above then why not volunteer some of your time to the Community Garden Project. We are looking for people of all ages to join us in supporting the community garden to supply the community with fresh vegetables and flowers while improving our environment.

We hold a food co-op every Tuesday and need volunteers to help sort the produce. If you'd like to find out more or wish to order

fruit/vegetable/salad bags please contact: Susan Owen Telephone: 01639 700024.

Dovecote Day Nursery

We are a fully registered bilingual Day Nursery for children aged birth - five years old. The Nursery is registered with CSSIW, and run by fully qualified and experienced staff, who hold First Aid and Health and Hygiene Certificates. The Nursery provides warm and consistent care in safe and stimulating surroundings. Every effort is made to ensure children receive the opportunity to play and learn at their own level.

The Nursery has two large playrooms, one for children aged 2 years and over and the other for under 2s. A sleep area is provided for children whose daily routine includes a nap. Both are well equipped for activities such as messy play, painting, play dough etc. It also has a home corner, construction area and a quiet area.

The Nursery has its own kitchen where fully qualified staff prepare lunches and snacks. There is also an outdoor play area which is safe and secure.

The Nursery is open Monday - Friday 7.30 am - 6.30 pm. The fees for private childcare are: Hourly Rate £2.80, Lunch £1.50, Toast and Milk 40p, Snacks 80p, Tea 80p. Some courses offer subsidised childcare fees and our Manager can advise on other grants and benefits. Please contact: Nursery Manager, Jill Douglas, Telephone: 01639 700024 Extension Line 3.

Café Sarn Helen

Café Sarn Helen is a café for the community and visitors to the area. Buffets can be provided for meetings and conferences as well as private functions. Booking forms and set menus are available on request please ring 01639 700024 for more details.

Café Sarn Helen is open all year round except for Bank Holidays and Weekends, Monday - Thursday 9.00 am - 4.00 pm, Friday 9.00 am - 3.00

pm. Hot & Cold Daily Specials plus a selection of fresh salad items, jacket potatoes baguettes, panini and freshly made sandwiches with assorted fillings are available daily. A selection of cakes and pastries baked on the premises.

Full cooked breakfast available until 11.00 am. Every Wednesday between 12.30 am - 2.00 pm a hot "traditional" lunch is available.

We have a variety of home made chutneys, jams and preserves for sale. Please ring 01639 700024 Extension Line 2 for more details.

Volunteering Opportunities

Volunteering can be rewarding, challenging and an ideal means of gaining experience in different areas. Do you have any spare time? Do you need to add to your CV? Do you want to learn new skills? Do you have skills or expertise that need updating? Would you like to use your skills to help others? Remember whatever your skills or interests we need you as a volunteer.

Adult Guidance Service

If you want help to choose the right course or need help choosing a career we can arrange an appointment with a qualified adult guidance adviser. Please contact a member of staff for more details.

Neath Port Talbot Credit Union

Credit unions are not-for-profit banks and exist to provide a safe, convenient place for members to save money and to get loans at very reasonable rates. With the Credit Union you get good returns, low cost loans and stay in control. And not only are your savings safe, but after six months you automatically qualify for life insurance, which is double the amount you have saved in your account.

A collection point is open at DOVE Workshop every Friday 12 noon - 2.00 pm. For more information please contact Denise or Sarah on 01639 701169.

Citizens Advice Bureau

There is a new Information Kiosk at DOVE Workshop, which may answer your questions.

This is accessible from: Monday - Friday 9.30 am - 3.30 pm. For more details regarding this service ring 01639 700024.

The South Wales Miners' Library

The Library at DOVE Workshop is a branch of the South Wales Miner' Library and supports courses taught by Swansea University.

The Library is primarily for the use of Swansea University students studying at Banwen Community Centre, but any part-time student and Swansea University staff member is entitled to borrow items from the Library.

Members of the public can also have borrowing rights through the ATLIS - Open To All Scheme. Please ask Mandy in the Library for more details.

Services available at the Library

Timesavers

Renew books by phone, Postal loans, Photocopying service, Subject enquiries, Book fetching service.

Electronic Access

Remote access from a PC, Voyager (Library Catalogue), Electronic Journals, Web of Science, E-mail.

The Library is open every Wednesday 9.30 am - 3.00 pm. Please telephone the South Wales Miners' Library on 01792 518603 at all other times. For further information please contact: Mandy Orford

Telephone: 01639 701844 E-mail: m.orford@swansea.ac.uk

Website: www.swan.ac.uk/lis/library/libaries/swml

Courses held at DOVE Workshop

Children's Care Learning and Development NVQ Level 2

Day: Monday Time: To be arranged Duration: 18 months (4 hours a week) Tutor: To be arranged.

This course is designed for students who work under the supervision of others e.g. a line manager or a supervisor.

Examples of such workers are school assistants, nursery or pre-school group, crèche. Candidates at level 2 must be working part-time (paid or voluntary) but a minimum attendance of 1 day or the equivalent number of hours (6 hours) at a suitable work setting is ESSENTIAL.

Children's Care Learning and Development NVQ Level 3 (March 2010)

Day: Monday Time: 11.00 am - 3.00 pm Duration: 18 months (4 hours a week) Tutor: To be arranged.

This course is designed for students who are seeking career enhancement in relevant child care settings.

NVQ Level 3 is for those who can work alone or with little supervision, and may also supervise the work of others. This level is appropriate for playgroup leaders, nannies, childminders, nursery workers and school workers.

Candidates at Level 3 may be working full time (paid or voluntary) but a minimum attendance of 2 days or the equivalent number of hours (10 hours) at a suitable work setting is ESSENTIAL.

Students are required to find their own placements for both courses if possible.

If you are interested in either of these courses staff at DOVE may be able to help you find a volunteer work placement.

Level 1 Further Certificate (LIFT)

Day: Wednesday Time: 9.30 am - 3.00 pm Duration: 30 weeks (5½ hours a week) Tutor: Rose Hamer.

This course is designed for students who already have a proven high level of computer literacy and who now want to specialise in working with a range of media to a more advanced level.

Modules include: Video Capture, Video Editing, Photo Editing Techniques (1), Photo Editing Techniques (2, 3 & 4) Creative Image Manipulation (1), Web Design, SWIFT 3D Modelling, Possible progression to Level 2 leading to Diploma in Multi Media.

Fee Waiver or grant funding available subject to circumstances.

Intermediate Certificate in IT

Day: Monday Time: 6.30 pm - 8.30 pm Duration: 30 weeks (2 hours a week) Tutor: Andrea Davies.

This is an accredited course to which learners can progress from the foundation certificate in IT. It is unit based covering a wide range of software packages that include: Microsoft Word, Excel, Access, PowerPoint, Publisher Web Design and E-mail.

All units have a credit value that allows learners to build up sufficient values to progress onto a higher level.

Check out our new website and blog! www.doveworkshopuk.org

Basic IT Internet

Day: Friday Time: 10.00 am - 12 noon Duration: 30 weeks (2 hours a week) Tutor: Elizabeth Melding.

This course is at a basic level it will cover use of the Internet and e-Mail, Online Shopping and Blogging. The e-mail module will help you gain the

skills needed to send and receive e-mails to friends and relatives anywhere in the world.

The shopping module will introduce you to using the on-line shopper safely and the blogging module will cover the skills needed to make an online diary.

Assessment will be made via a portfolio of work.

Basic IT Level 1 or Basic IT Level 2

Day: Friday Time: 12.30 pm - 2.30 pm Duration: 30 weeks (2 hours a week) Tutor: Elizabeth Melding.

Basic IT Level 1 is a beginner's course that covers Word Processing, Publisher and PowerPoint. During the course you will be learning some basic functions of the packages, such as how to write letters, format documents, make cards and how to make small presentations.

Basic IT Level 2 is a step up from Basic IT Level 1. During this course you will be working on enhancing the skills you have learned at Level 1. The subject covered will be Word Processing, PowerPoint and Spreadsheets.

Assessment will be made via a portfolio of work.

Digital Editing

Day: Thursday Time: 5.30 pm - 7.30 pm Duration: 30 weeks (2 hours a week) Tutor: Susan Owen.

This course is aimed at beginners and students with prior knowledge of Digital Editing and will offer students the opportunity to learn how to restore, edit and enhance old photographs using Adobe Photoshop as well as creating their own artwork using Photoshop's advanced features, such as masks, layers and filters etc.

Assessment is through completion of practical pieces of work.

Beginners Digital Photography

Day: Tuesday Time: 1.30 pm - 3.30 pm Duration: 30 weeks (2 hours a week) Tutor: Jeff Williams

Aimed primarily at students that have recently began to take an interest in Digital Photography. The course covers: Holding the Camera, Batteries, Memory Cards, Basics of Menu & Dials, Auto Mode, Composition, Picture Review, Using Flash, Copying & Transferring Images form Camera to Computer and to Disk and simple editing and printing.

Maintaining/Rescuing and Upgrading Your Computer

Day: Tuesday Time: 4.00 pm - 6.00 pm Duration: 30 weeks (2 hours a week) Tutor: Jeff Williams

This course is about what to do when things go wrong, when something fails to work or it all just grinds to a halt. Sometimes, all that is required is a major clean up and getting those files in order or a simple hardware upgrade is all that is required. This course is all about doing these things and improving your relationship with your computer.

Working with Digital Images 1 (Capture & Selection)

Day: Monday Time: 10.00 am - 12.30 pm Duration: 8 weeks (2½ hours a week) Tutor: Lucy Harrison

This course is about understanding the equipment, how to fully use all the features, how to manage and transfer your images and how to share and present images.

Working with Digital Images 2 (Introduction to Photoshop) November 2009

Day: Monday Time: 10.00 am - 12.30 pm Duration: 8 weeks (2½ hours a week) Tutor: Lucy Harrison

This course is about how to improve photos and pictures and put them in documents, optimise your scans and learn the basics of photo editing, use the clone tool to repair old photos and enhance new ones.

Get Cooking

Day: To be arranged Time: 9.30 am - 12.30 pm Duration: 6 weeks (3 hours a week) Tutors: Kate Faulkner/Denise Lewis

This basic cookery course is aimed at people lacking in confidence in the kitchen. Learn how to make inexpensive delicious, easy to prepare, healthy meals using fresh ingredients and then take them home for your family to try.

Art

Day: Wednesday Time: 1.30 pm - 3.30 pm Duration: 25 weeks (2 hours a week) Tutor: Jamie Jones.

This is an introductory course to painting and drawing, suitable for complete beginners as well as those with existing skills. You will learn how to use a wide variety of media. The course covers all aspects of sketching, painting in different mediums, perspective etc.

Assessment is through creating a varied portfolio of work.

Gift Card Making

Day: Wednesday Time: 9.30 am - 12 noon Duration: 24 weeks (2½ hours a week) Tutor: Beverley Murray.

This course uses a variety of different techniques for making gift cards and invitation for all occasions and is suitable for beginners as well those with existing skills.

Assessment is through completion of practical pieces of work.

Family History Club

Day: Wednesday Time: 7.00 pm - 9.00 pm Duration: 20 weeks (2 hours a week) Tutor: Georgina Morgan

This is an introduction to family history and is suitable for beginners as well as those with existing skills. We will be looking at ways of researching and accessing information from various archives etc.

Hookers & Clickers Crochet Club

Days: Tuesday or Wednesday Time: 9.30 am - 11.30 am Duration: 30 weeks (2 hours a week) Tutor: Beth Giddings.

Are you looking for an interesting hobby and an opportunity to learn a new craft? This class is suitable for beginners or more experienced crocheters.

Come along and enjoy a productive morning in a friendly and relaxed atmosphere.

Cake Decoration & Flowers in Cold Porcelain

Day: Thursday Time: 1.00 pm - 3.00 pm or 6.00 pm - 8.00 pm Duration: 30 weeks (2 hours a week) Tutor: Mair Davies.

Wired sugar flowers for beginners or intermediate, including all aspects of cake decoration. Learn how to create beautiful individual displays of sugar flowers for that special cake decoration.

Cold porcelain is an air-drying paste that is non-edible but can be used for many decorations. Learn how to create a lovely arrangement of flowers for a decoration or gift.

There is continuous assessment of course work and student knowledge.

Stained Glass

Day: Friday Time: 12.30 pm - 2.30 pm Duration: 30 weeks (2 hours a week) Tutor: Sandra Lane.

This course is aimed at beginners or advanced incorporating lead work, and copper foiling techniques (Tiffany).

There is continuous assessment of course work and student knowledge.

Complementary Therapies

Day: Tuesday Time: 10.00 am - 12. noon Duration: 10 weeks (2 hours a week) Tutor: Sian Davey.

This course will enable people interested in holistic approaches to health to learn about ways in which they may achieve a healthier lifestyle.

The course will look at the more widely accepted complementary therapies available today, the theories behind them and techniques involved. These include aspects of Aromatherapy, Indian Head Massage and Reflexology.

Introduction to Gardening

Day: Monday Time: 9.30 am - 12.30 pm Duration: 30 weeks (3 hours a week) Tutor: Neil Barry.

A course that is primarily aimed at those with little or no gardening skills, delivered in an informal and supportive environment. The course consists of a mixture of classroom sessions and some practical activities. Topics covered over the year include propagation techniques, garden design principles and organic gardening. Successful completion leads to OCN credits. There is no written examination for this course, only ongoing assessment.

City & Guilds Certificate in Gardening

Day: Monday Time: 1.15 pm - 4.15 pm Duration: 30 weeks (3 hours a week) Tutor: Neil Barry.

Aimed at the slightly more experienced gardener, this course has a balance of presentations and practical activities, and will build on existing skills and experience. Units studied this year will be:

1. Lawns, landscapes & garden structures. 2. Trees, shrubs & hedges. 3. Growing vegetables & salads. Successful completion will lead to a nationally recognised qualification.

A learner's experience.

I have been a lone parent for some years. Through work of mouth I heard the DOVE was the best way forward when my youngest started full time school.

At this point my confidence was pretty low. I had done a little voluntary work with the fruit and vegetable Co-op which gave me a bit of a boost, and the staff made me feel very welcome.

I then agreed to do a taster course, which I enjoyed and it also contributed to my confidence. Then I was asked to do a workskills course with Kate, which pushed me into the right direction and I am now preparing to do NVQ 2 to become a home carer and I am really looking forward to it!

That's all I can say is the staff have always made me feel comfortable and welcome, so a big thank you for all your time and patience with me! And not forgetting Denise helping Adelle and I with the Easter egg hunt.

Vicky Owens, Volunteer/Workskills student.

Welsh for Adults Entry Level 1 ("Mynediad 1")

Day: To be arranged Time: To be arranged Duration: 30 weeks (2 hours a week) Tutor: To be arranged

This course is suitable for complete beginners and people with very little knowledge of Welsh. The emphasis is very much on Conversational Welsh.

Topics covered include: Pronouncing Welsh, Greeting People, Talking about Basic Personal Details and Families and Discussing Interests.

Conversational Spanish Level 1

Day: Thursday Time: 9.30 am - 11.30 am Duration: 30 weeks (2 hours a week) Tutor: Christina Owen

This course is aimed at preparing beginners with the basics required to communicate effectively in every day situations and develop the skills of speaking, listening, reading and writing in the language.

Sylfaen Dwys

Day: Tuesday & Thursday Time: 1.00 pm - 3.00 pm Duration: 30 weeks (4 hours a week) Tutors: Helen Evans/Rhian Richards.

This course is suitable for those who have completed a Mynediad (Entrance Level) course once a week for two years, or a Mynediad Dwys (Intensive Entry Level) course twice a week for one year. Among the topics covered are family, work and hobbies.

Siawns am Sgwrs

Days: Thursday Time: 9.30 am - 11.30 am Duration: 30 weeks (2 hours a week) Tutor: Sean Driscoll

Cyfle I ddysgwyr profiadol a siaradwyr Cymraeg dihyder ymarfer siarad yr iaith a dysgu mwy am gefndir (background) Cymru. Bob wythnos byddwn ni'n edrych ar agwedd (aspect) ar fywyd diwylliannol (cultural) / gwleidyddol (political) / hanesyddol a bydd hyn yn sail i drafodaeth (discussion) yn y dosbarth. Byddwch yn ymarfer ac ymestyn eich sgiliau siarad. Does dim gwaith ysgrifennu o gwbl.

Workskills

Day: To be arranged Time: To be arranged Duration: 4 weeks (Hours to be arranged) Tutor: Kate Faulkner

This accredited course covers the skill required for searching and applying for a job e.g. CV development and also includes interview skills. The course consists of approximately 30 hours study time including home tasks,

Return to Learn

Days: Tuesday or Thursday Time: 10.00 am - 1.00 pm Duration: 30 weeks (6 hours a week) Tutor: Marian Francis

Improve your use of English & Numbers. This FREE course gives adults the chance to improve their English and Maths with friendly help and support.

Increase your confidence at you own pace, help your children with their homework and gain a qualification.

FREE P.C. Advisory Clinic

Run by volunteers for the benefit of our Communities held at: DOVE Workshop every Thursday 10.00 am - 12 noon. 01639 700024 Please ring to book an appointment.

Part-time Degree Scheme

The part-time degree scheme offers an opportunity for those who would like to return to education. You can study for a BA Honours Degree in Humanities, and for those over 21 years of age, no formal qualifications are normally needed.

Level One

Introduction to Psychology 2

Day: Wednesday Time: 9.45 am - 11.45 am Duration: 20 weeks (2 hours a week) Lecturer: Eira Thomas

This is an introduction to the subject of Psychology. This module will cover the history of and the major perspectives used in the field, e.g. the behavioural and biological perspectives. The module will examine the scientific nature of the subject and how Psychology is used to explain topics such as attitudes, memories, languages and thought.

Tracing the Roots of Social Policy

Day: Wednesday Time: 12.45 pm - 2.45 pm Duration: 20 weeks (2 hours a week) Lecturers: Sian Tucker/Anthea Symonds

The subject of social policy is concerned with the relationship between the State and the individual. The objective of this course is to trace the development and historical roots of social policy and is comprised of two main blocks.

Level Two & Three

Poverty, Modernity and the State

Day: Wednesday Time: 9.45 pm - 11.45 pm Duration: 20 weeks (2 hours a week) Lecturer: Anthea Symonds

This module will follow the ways in which the poor were regarded, treated and legislated for in the period following the First World War to the present day. The economic depression of the inter-war period, wartime radicalism and the construction of the Welfare State in 1945 will be studied. From the affluence of the 1950s and 1960s followed by the 'rediscovery of poverty' in the 1970s and the reconstruction of the welfare state in the 1980s and 1990s, the poor remained as an identifiable section of British society as they had in the 19th century.

Child Psychology

Day: Wednesday Time: 12.45 pm - 2.45 pm Duration: 20 weeks (2 hours a week) Lecturer: Eira Thomas

This course looks at childhood development from a psychological perspective. Starting with the stage theories, the course will go on to examine specific aspects of development in detail. Such as topics will include personality development, social development and language development. The latter part of this course will examine the act of play and its role in learning. Finally the development of attachment will be considered, with specific focus on the phases of attachment.

In addition to these timetabled modules, the Level One module 'Western Art of Renaissance and Dutch Painting in the Seventeenth Century' is also available to Level One students in online mode.

For more details on the part-time degree courses held at DOVE Workshop, please contact: Janice Brown, Part-time degree secretary, Telephone No: 01792 295499 e-mail: j.p.brown@swansea.ac.uk or Paul Dicks, Course secretary, Tel No: 01792 295935 e-mail: p.dicks@swansea.ac.uk or Vanessa Thomas, Banwen co-ordinator, Tel: 01792 602017 e-mail: v.l.thomas@swansea.ac.uk

Living in Today's World

Day: Tuesday Time: 10.00 am - 12 noon Duration: 10 weeks (2 hours a week) Tutor: To be arranged

A sociological view to society today.

Family, Crime and Society

Day: Thursday Time: 10.00 am - 12 noon Duration: 10 weeks (2 hours a week) Tutor: To be arranged

Examining the relationship between the family, crime and society.

Exploring the Countryside (April 2010)

Day: Tuesday Time: 7.00 pm - 9.00 pm Over the summer Tutor: Michael Isaac

A series of outdoor meetings monthly over the summer visiting local sites of interest for wildlife. The details will be arranged after a preliminary meeting.

Courses held at Seven Sisters Community Centre

Basic IT Level 1

Day: Tuesday Time: 6.00 pm - 8.00 pm Duration: 30 weeks (2 hours a week) Tutor: Elizabeth Melding

Basic IT is a beginner's course, which covers Word Processing, Publisher and PowerPoint. During the course you will be learning some basic functions of the packages, such as how to write letters, format documents, make cards and how to make small presentations.

Assessment will be made via a portfolio of work.

Clait/Clait Plus

Day: Wednesday Time: 9.30 am - 11.30 am Duration: 30 weeks (2 hours a week) Tutor: Elizabeth Melding

The Clait course is based at Level 1 and comprises of six modules. Word Processing, Internet, Spreadsheets, Database, PowerPoint and Publisher. During the first year you will study three of the six modules and complete a short exam after each to gain a Certificate. The second year you will complete the remaining three modules to gain a Diploma.

The Clait Plus course is based at Level 2 and builds on the skills learned in Clait. It comprises of five modules, Word Processing, Database, PowerPoint and Publisher. During the first year you will study three of the five modules and complete a short exam after each to gain a certificate. The second year you will complete the remaining modules for your diploma.

Maintaining/Rescuing and Upgrading Your Computer

Day: To be arranged Time: To be arranged Duration: 30 weeks (2 hours a week) Tutor: Jeff Williams

This course is about what to do when things go wrong, when something fails to work or it all just grinds to a halt. Sometimes, all that is required is a major clean up and getting those files in order or a simple hardware upgrade is all about doing these things and improving your relationship with your computer.

Return to Learn

Day: Thursday Time: 1.00 pm - 3.00 pm Duration: 30 weeks (2 hours a week) Tutor: Hilary Jones

Improve your use of English & Numbers. This FREE course gives adults the chance to improve their English and Maths with friendly help and support.

Increase your confidence at you own pace, help your children with their homework and gain a qualification.

Managing Children's Behaviour

Day: Thursday Time: 1.00 pm - 3.00 pm Duration: 10 weeks (2 hours a week) Tutors: Kate Faulkner/Denise Lewis.

This group is suitable for anyone involved with dealing with children and provides techniques for dealing with children's behaviour.

T'ai Chi for all Levels of Ability

Day: Monday Time: 6.30 pm - 8.30 pm Duration: 30 weeks (2 hours a week) Tutor: Paul Baker.

T'ai chi is a practice which encourages health, relaxation and well-being. It is an internal martial art that helps co-ordination and balance. It also

helps to get rid of aches and pains and is good for balancing the mind and body.

The course is available to all regardless of personal situation, background, gender or age.

Courses at Crynant Community Centre

Basic IT Level 1 or Basic IT Level 2

Day: Tuesday Time: 10.00 am - 12 noon Duration: 30 weeks (2 hours a week) Tutor: Jane Beale

Basic IT Level 1 is a beginner's course, which covers how to operate a computer, Word Processing, Internet and E-Mail.

Basic IT Level 2 is a step up from Basic IT which covers know your computer, Word Processing, Internet, E-mail and Desktop Publishing.

Assessment will be made via a portfolio of work.

The course listed in this brochure have fees attached to them unless otherwise stated. For more information regarding the course fees please contact a member of staff on: 01639 700024.

Providers Course Fees 2009/2010

Neath Port Talbot Lifelong Learning Service

Full Fee: £90.00 Registration-Concession Fee/Fee Waiver: £12.00

Students are able to spread the cost of courses through stage payments. The £12 registration fee is non-refundable.

Neath Port Talbot College

Full Fee: £90.00 Registration-Concession Fee/Fee Waiver: £12.00 .

The £12.00 registration fee for the above courses is non-refundable.

WEA

Waged 16 hours and over: £1.40 per hour Occupational Pension: £1.00 per hour Waged under 16 hours: 30p an hour Unwaged: 30p per hour State Pension/Benefits: 30p an hour Homemaker: 30p per hour.

Students eligible for concessionary rate must provide a National Insurance Number and evidence when they enrol. Please contact us if you need any information about concessionary/fee waiver fees.

Please contact a member of staff for Swansea University, Department of Adult Continuing Education (DACE).